



# Rental Property Tax Organizer

## Rental Income and Expenses For Tax Year \_\_\_\_\_

Indicate type of rental as "residential" or "nonresidential." Provide copies of original purchase documents if not previously provided to our firm.

	<i>Property A</i>	<i>Property B</i>	<i>Property C</i>
Residential or Nonresidential	Type:	Type:	Type:
Full Address			
Days available to rent for the year (do not include personal use days)	Any personal use? <input type="checkbox"/> Yes <input type="checkbox"/> No	Any personal use? <input type="checkbox"/> Yes <input type="checkbox"/> No	Any personal use? <input type="checkbox"/> Yes <input type="checkbox"/> No
Date placed in service			
Rents received (totals for the year)	\$	\$	\$
<b>Expenses (totals for the year)</b>			
Advertising	\$	\$	\$
Cleaning and maintenance	\$	\$	\$
Commissions	\$	\$	\$
Insurance	\$	\$	\$
Legal and professional fees	\$	\$	\$
Management fees	\$	\$	\$
Mortgage interest paid to banks	\$	\$	\$
Other interest	\$	\$	\$
Repairs	\$	\$	\$
Supplies	\$	\$	\$
Taxes	\$	\$	\$
Utilities	\$	\$	\$
Other (list)	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

## Property Information

If this is your first year with our firm, please provide a depreciation schedule for all property placed in service in prior years.

**Property Purchased.** Treat the cost of improvements made to real property as the purchase of a new asset.

<i>Asset / Property name (list each property - include Purchase HUDs)</i>	<i>Date purchased</i>	<i>Cost</i>	<i>Date placed in service</i>
		\$	
		\$	
		\$	

## Property Sold or Taken Out of Service

<i>Asset / Property name (if multiple)</i>	<i>Date sold or taken out of service</i>	<i>Selling price</i>	<i>Trade in?</i>
		\$	
		\$	
		\$	